

**PUBLIC NOTICE OF A MEETING OF THE  
COMMITTEE on AGING OF THE CITY OF MANITOWOC**

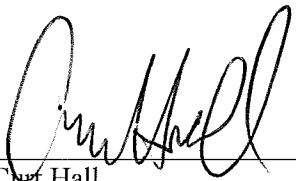
Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the **COMMITTEE on AGING** of the City of Manitowoc will be held on **Monday, November 11, 2024 at 1:30 o'clock P.M.** at Manitowoc Senior Center Classroom, 3330 Custer Street, Manitowoc, Wisconsin.

As of the date of this notice, the subject matter known to be intended for consideration at the meeting is as follows:

1. Call meeting to order
2. Pledge of Allegiance
3. Discussion and approval of minutes of previous meeting (July 2024)
4. Public Input
5. Chair Person's Report
6. Sr. Center Staff Report
  - (a) Current Programs and Schedule updates
    - i. Trips
      1. November 19: Clauson Christmas Show
        - a. 38/52 enrolled as of 10/14/24
        - b. Volunteer will escort
      2. December 12: Christmas Stars show
        - a. 51/51 enrolled as of 10/14/24
        - b. Volunteer will escort
      3. Michelle working on the 2025 trips
    - ii. Fundraisers
      1. Holiday Fair – November 2, 2024
      2. Michelle and Tari working on 2025 Fundraisers
    - iii. Special Events
      1. 2024
        - a. Holiday Party – December 20, 2024
      2. Michelle and Tari working on 2025 Special Events
    - (b) Questions, Comments and Concerns on Senior Center Report
7. Financial Report
8. Old Business
9. New Business
  - (a) Budget meeting with city leadership
10. Adjourn – Next meeting January 13, 2025 at 1:30 pm

If you need accommodations for this meeting, please notify the City Clerk's office at least 48 hours in advance of the meeting (or as soon as possible after the meeting is posted, if posted less than 48 hours prior to the meeting time) at 686-6950, or TDD 686-6552.

Dated this 14th day of October 2024

  
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Curt Hall  
Park, Recreation & Sr. Center Division Manager

**E-MAIL:**

Clerk's Office  
Mayor's Office  
City Managers  
Committee Members  
PI Committee

**PUBLIC NOTICE OF A MEETING OF THE  
COMMITTEE on AGING OF THE CITY OF MANITOWOC**

**COA Meeting Minutes July 8, 2024**  
Classroom  
Manitowoc Senior Center

The Committee on Aging consists of eight members to be appointed by the Mayor and confirmed by the Common Council for three-year terms pursuant to 3.27. The Committee shall recommend to the Common Council a Director for the Committee on Aging who shall serve for a three-year term under the direction of the Director of Public Infrastructure.

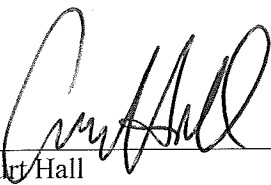
Present: A Brixius (Chair), D Bonk (Co- Chair), J Hudon, J. Kramer, R Malzahn, M. Schultz, A. Chizek,  
C Hall (Staff), M Michels (Staff)  
Excused: L Kalista

1. Meeting called to order at 1:32 pm by A. Brixius
2. Pledge of Allegiance
3. Discussion and approval of minutes of previous meeting (March 2024)
  - (a) Motion to approve: L. Kalista
  - (b) Second: R. Malzahn
  - (c) All in favor
4. Public Input
  - none
5. Chair Person's Report
  - (a) Thank you to all volunteers for helping with the Rummage Sale and Fry Out.
  - (b) Thank you to Senior Center staff for thanking all of the volunteers in the newsletter and also for making sure this meeting notice was in the newsletter.
  - (c) All current COA members have been reappointed for another term (except for J. Hudon whose term is not up yet)
  - (d) Suggestion Box: n/a
6. Sr. Center Staff Report
  - (a) Current Programs and Schedule updates
    - i. Trips
      1. July 23, 2024: Chicago
        - a. Full with a wait list
        - b. Michelle will escort
      2. September 9-12: Arc, Creation Station, Franklin Park
        - a. 27 enrolled at time of agenda – up to around 40 at the time of the meeting
        - b. Michelle will escort
          - i. City Council has approved
      3. October 10: WI Dells Tours
        - a. Will be releasing on flyers and in the August newsletter
    - ii. Fundraisers
      1. Rummage Sale and Fry Out – June 27, 2024
        - a. Rummage Sale \$1156.00
        - b. Fry-Out \$205.35
          - i. Even though the fry-out doesn't make a big profit, it brings people in to the rummage sale.
      2. Holiday Fair – November 2, 2024
        - a. Staff will be planning a meeting to be held in August. This will be in the August newsletter.
    - iii. Special Events
      1. End of Summer Party – August 30, 2024
        - a. Will be in the assembly room

- b. Will need volunteers to help with food. See Tari.
  - 2. Open House – September 26, 2024
  - (b) Questions, Comments and Concerns on Senior Center Report
    - i. None
- 7. COA Organization (*for July 2024 agenda/minutes only per A Brixius*)
  - (a) D. Bunk nominated A. Brixius to be COA chair for another term
    - i. L. Kalista 2<sup>nd</sup>
    - ii. All in favor
  - (b) J. Hudon nominated D. Bonk to COA co-chair for another term
    - i. M. Schultz 2<sup>nd</sup>
    - ii. All in favor
- 8. Financial Report
  - (a) J. Hudon inquired about the refrigerator purchase
    - i. It is in the staff kitchen (old one died).
    - ii. Used for staff and also selling soda and bake sale items from the office.
- 9. Old Business
  - (a) L. Kalista wanted to update all that the new pickleball courts at Rheaume Park are up and running and being very well used
    - i. Questions/comments she has heard:
      - 1. Windscreens
        - a. C. Hall explained that the price versus durability has to be looked at and windscreens were in the bid documents but didn't make it through budget since the drainage issues needed to be addressed in order to have the courts.
      - 2. Pickleball courts on the southside of Manitowoc – maybe adding lines to the Red Arrow courts.
    - (b) J. Kramer asked about the status of the senior center volunteer recognition party
      - i. A. Brixius explained that this was all discussed and covered when the new handbook was approved the end of last year.
        - 1. The Senior Center will not be hosting a separate volunteer party.
          - a. Doesn't make sense to volunteer to raise funds for the senior center and then turn around and use those funds for the people that agreed to volunteer to help raise the money.
          - b. There is no good documentation or tracking of volunteers. Who qualifies, what qualifies as a volunteer, how do we keep track?
        - 2. The city puts on a volunteer party and all are welcome to attend.
      - ii. R. Malzahn suggested a nice letter in the April newsletter (since this is volunteer appreciation month) acknowledging volunteers.
        - 1. M. Michels will work with staff on this.
- 10. New Business
  - (a) C. Hall (and possibly Dan Koski, Director of Public Infrastructure and Shan Alfred, Finance Director/Treasurer) to discuss budgets.
    - i. All were invited, including the mayor but notified staff this morning that they would not be able to attend.
    - ii. C Hall will work on getting this rescheduled to the September meeting
- 11. Adjourn – Next meeting September 9, 2024 at 1:30 pm
  - (a) Motion to adjourn: D. Bonk
  - (b) Second: R. Malzahn
  - (c) All in favor
    - i. Meeting adjourned at 2:07 pm

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Dated this 16<sup>th</sup> day of July, 2024



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Curt Hall  
Park, Recreation & Sr. Center Division Manager

**E-MAIL:**

Clerk's Office  
Mayor's Office  
City Managers  
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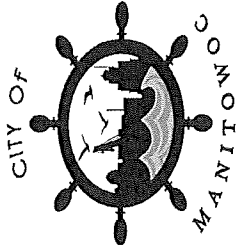
## Committee on Aging

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Accounts Payable

Transactions by Account

User: mmichels  
Printed: 10/14/2024 - 3:06PM  
Batch: 000000.00.0000

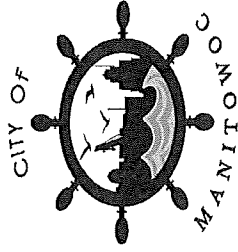


Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
1100-51400-534500	MOTION PICTURE LICENSING C	MPLC Umbrella License	08/20/2024	145220	448.77	
		Vendor Subtotal:			448.77	
1100-51400-534500	U S BANK	AmazonSrCenterSupply	10/07/2024	0	15.35	
		Vendor Subtotal:			15.35	
1100-51400-539000	LAKE SHORE BUSINESS INTERIO	Office Equipment	08/20/2024	145200	178.00	
		Vendor Subtotal:			178.00	
		Subtotal for Fund: 1100			642.12	
		Report Total:			642.12	

# Accounts Payable

## Transactions by Account

User: mmichels  
Printed: 10/14/2024 - 3:08PM  
Batch: 00000.00.0000



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
2841-51400-458540	JEANETTE R SMITH	RefundKentuckyTrip	09/11/2024	145528	865.00	
		Vendor Subtotal:			865.00	
2841-51400-529900	PRIGGE'S CHARTERED BUSES II	DiscoveryCoach101024	09/17/2024	145654	1,740.00	
		Vendor Subtotal:			1,740.00	
2841-51400-529900	WOLLERSHEIM WINERY INC	WollersheimOct10Trip	09/17/2024	145683	620.00	
		Vendor Subtotal:			620.00	
2841-51400-529900	U S BANK	SrCenterWollersheimWinery	10/07/2024	0	72.00	
		Vendor Subtotal:			72.00	
2841-51400-534300	U S BANK	RecWalmartPizza	10/07/2024	0	83.76	
		Vendor Subtotal:			83.76	
2841-51400-539000	U S BANK	MenardsGrill	09/11/2024	0	225.00	
2841-51400-539000	U S BANK	SrCenterAmazonFundraiser	10/07/2024	0	31.07	
		Vendor Subtotal:			256.07	
2841-51400-539435	CAROL ZIGMUND	GSAugust2024	09/17/2024	145688	11.12	
2841-51400-539435	CAROL ZIGMUND	GSSept2024	10/07/2024	145954	11.54	
		Vendor Subtotal:			22.66	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
2841-51400-539435	ROBERT L SONNTAG	GSSept2024	10/07/2024	145940	54.29	
		Vendor Subtotal:			54.29	
2841-51400-539435	KIM KERCHESKE	GSAugust2024	09/17/2024	145616	70.54	
2841-51400-539435	KIM KERCHESKE	GSSept2024	10/07/2024	145904	171.00	
		Vendor Subtotal:			241.54	
2841-51400-539435	JEANNETTE R SMITH	GSAugust2024	09/17/2024	145661	16.89	
		Vendor Subtotal:			16.89	
2841-51400-539435	JANET M PAUL	GSAugust2024	09/17/2024	145645	103.88	
2841-51400-539435	JANET M PAUL	GSSept2024	10/07/2024	145931	65.84	
		Vendor Subtotal:			169.72	
2841-51400-539435	MARLYS SCHWANTZ	GSAugust2024	09/17/2024	145658	23.51	
		Vendor Subtotal:			23.51	
2841-51400-539435	LORENDA GOERTZ	GSSept2024	10/07/2024	145893	22.25	
		Vendor Subtotal:			22.25	
2841-51400-539435	SANDRA J KARLIN	GSAugust2024	09/17/2024	145612	18.81	
2841-51400-539435	SANDRA J KARLIN	GSSept2024	10/07/2024	145903	35.91	
		Vendor Subtotal:			54.72	
2841-51400-539435	GINGER WAGNER	WagnerWCSale	08/20/2024	145264	12.83	
		Vendor Subtotal:			12.83	
2841-51400-539435	ROBIN BRANDL	GSAugust2024	09/17/2024	145570	10.26	
2841-51400-539435	ROBIN BRANDL	GSSept2024	10/07/2024	145872	20.52	



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
2841-51400-539435	JEAN KNUTSON	GSSept2024	10/07/2024	145905	30.78	
		Vendor Subtotal:				
2841-51400-539435	LOIS GRACZYKOWSKI	GSAugust2024	09/17/2024	145597	20.53	
		Vendor Subtotal:				
2841-51400-539435	LUCINDA C WECK	GSAugust2024	09/17/2024	145677	18.39	
		Vendor Subtotal:				
2841-51400-539435	KAREN KOESER	GSAugust2024	09/17/2024	145617	14.54	
2841-51400-539435	KAREN KOESER	GSSept2024	10/07/2024	145906	14.54	
		Vendor Subtotal:				
2841-51400-539435	DEBRA S WELLER	GSAugust2024	09/17/2024	145678	108.16	
2841-51400-539435	DEBRA S WELLER	GSSept2024	10/07/2024	145947	63.27	
		Vendor Subtotal:				
2841-51400-539435	KAREN J BERZINSKY	GSAugust2024	09/17/2024	145566	196.65	
2841-51400-539435	KAREN J BERZINSKY	GSSept2024	10/07/2024	145867	29.93	
		Vendor Subtotal:				
2841-51400-539435	RUTH M MALZAHN	GSAugust2024	09/17/2024	145626	40.62	
2841-51400-539435	RUTH M MALZAHN	GSSept2024	10/07/2024	145916	18.38	
		Vendor Subtotal:				
2841-51400-539435	TARI GUNZEL	GSAugust2024	09/17/2024	145599	30.35	
		Vendor Subtotal:				
					46.60	
					46.60	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
2841-51400-539435	ANNINA L WILSON	GSSept2024	10/07/2024	145948	12.83	
		Vendor Subtotal:			12.83	
2841-51400-539435	LINDA LONDO	GSAugust2024	09/17/2024	145622	25.22	
2841-51400-539435	LINDA LONDO	GSSept2024	10/07/2024	145913	74.39	
		Vendor Subtotal:			99.61	
		Subtotal for Fund: 2841			4,874.30	
		Report Total:			4,874.30	