



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Minutes

### Common Council

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Monday, November 18, 2024

6:30 PM

Council Chambers

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#### A. CALL TO ORDER

#### B. ROLL CALL

**Alders Present:** 10 - Chad Beeman, Michael Cummings, Tim Boldt, Todd Reckelberg, Brett Norell, Bill Schlei, Eric Sitkiewitz, Jim Brey, William DeBaets and Brett Vanderkin

#### C. PLEDGE OF ALLEGIANCE & INVOCATION

#### D. PRESENTATIONS

#### E. PUBLIC HEARINGS

##### [24-2012](#)

Public Hearing held at 6:30 p.m. for the purpose of hearing any citizen or taxpayer on the proposed budget for the upcoming year

Mayor declared the meeting open for a public hearing on this matter.

City Clerk reported that the notice of the public hearing was published in the Herald Times Reporter on November 3, 2024. (Proof of publication is on file in the City Clerk's Office.)

The following persons appeared to address the Council regarding the proposed budget:

Gary Stolp  
Tom Gass  
Lee Kummer

No other interested parties appeared to speak on this matter.

Mayor declared the public hearing closed. (A recording of the entire public hearing is on file in the City Clerk's Office.)

##### [24-2013](#)

Public Hearing to be held at 6:31 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed street vacation for an unimproved Ebony Avenue

Mayor declared the meeting open for a public hearing on this matter.

City Clerk reported that the notice of the public hearing was published in the Herald Times Reporter on October 28, 2024, November 4, 2024 and November 11, 2024. (Proof of publication is on file in the City Clerk's Office.)

No parties appeared to speak on this matter.

Mayor declared the public hearing closed. (A recording of the entire public hearing is on file in the City Clerk's Office.)

#### 24-2014

Public Hearing to be held at 6:32 p.m. for the purpose of hearing any and all interested parties in the matter of a proposed Amendment to a Conditional Use Permit located at 1000 S 35th Street for a Transitional Housing Use

Mayor declared the meeting open for a public hearing on this matter.

City Clerk reported that the notice of the public hearing was published in the Herald Times Reporter on November 4, 2024 and November 11, 2024. (Proof of publication is on file in the City Clerk's Office.)

No parties appeared to speak on this matter.

Mayor declared the public hearing closed. (A recording of the entire public hearing is on file in the City Clerk's Office.)

## **F. PUBLIC INPUT**

Mayor declared the meeting open for public input. In accordance with policy, the public input portion of the meeting is not made part of the official record.

## **G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR**

## **H. CONSENT AGENDA**

### **1. Removal of Consent Agenda Items**

None

### **Approval of the Consent Agenda**

**Moved by Cummings, seconded by Vanderkin, to accept the Consent Agenda Items and recommendations of the various committees The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

## 2. Miscellaneous

[24-2015](#) Minutes of the October 21, 2024 Common Council meeting; recommending approval and place on file

[24-2016](#) Minutes of the November 6, 2024 Special Common Council meeting; recommending approval and place on file

## 3. Committee of the Whole (Consent)

[24-2019](#) Report of Special Events Committee relative to the approval of the following events: EWC Softball Jamboree on 4/23/2025; Roncalli Softball Tournament on 5/17/2025; Promenade the Park for Parkinson's Disease on 4/26/2025; and Manitowoc Marine Band Concerts on 6/12/2025, 7/10/2025, 7/17/2025, 7/24/2024, 8/1/2025; recommending approval

[24-2020](#) Report of Special Events Committee relative to approval of the following waiver of fees: Library Staff Event on 11/23/2024; recommending approval

## 4. Finance Committee (Consent)

[24-1972](#) 3rd Qtr. 2024 Claims Report from City Attorney's Office; recommending approval and place on file

[24-1975](#) City of Manitowoc Poor Relief Custodial Fund (Fund 8100); recommending to place on file

[24-1980](#) Two Year Operator License (#240286) for Y. Lavora; recommending approval of the license pursuant to WI State Statute 111.335

[24-1981](#) Two Year Operator License (#240291) for N. Zimmer; recommending approval of the license pursuant to WI State Statute 111.335

[24-1982](#) L24-00091 Love Claim for Vehicle Damage >\$5,000; recommending to deny the claim

[24-1984](#) Tax Levy Certification from Manitowoc Public School District (MPSD) for Fiscal Year 2024-2025; recommending to accept and place on file

[24-1985](#) Tax Levy Certification from Lakeshore Technical College (LTC) for Fiscal Year 2024-2025; recommending to accept and place on file

[24-2017](#) General City Claims in the amount of \$3,077,799.38 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

[24-2032](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, and detailed therein; recommending approval

**5. Personnel Committee (Consent)****6. Public Infrastructure Committee (Consent)**

- [24-1959](#) Proposals for Lift Station Evaluation Update Report; recommending approval
- [24-1960](#) Transit Zero Tolerance Policy; recommending approval
- [24-1976](#) Request to use Winter Maintenance Non-Lapsing Fund, for an amount not to exceed \$15,000, for repairs to DPW Salters; recommending to approve
- [24-1989](#) CAWG Request (Unbudgeted) from Cemetery/Forestry/Streets/Parks, for an amount not to exceed \$11,500, for Scag Windstorm Leaf Blower; recommending to approve
- [24-1991](#) 2024 BRIC Grant Application (Custer Street Pond Design); recommending approval
- [24-1993](#) Request by A. Wachowski for approval to negotiate an agreement with the City for baseball field renovations at Halvorsen Park pending approval from WIDNR and NPS based off of property encumbrances; recommending working with Engineering Department and possibly finding another path for the project.
- [24-1994](#) Request for City to own and maintain Popp Subdivision Pond; recommending approval pending approval from DPI and City Attorney
- [24-1996](#) Trolley Fee Increase; recommending approval of increase
- [24-2022](#) Various Progress Invoices from the Wisconsin Department of Transportation; recommending payment
- [24-2026](#) Report of Board of Public Works of 11/6/2024 for 2nd & final payment of \$47,534.40 to Vinton Construction Company for Asphalt Paving II Alleys, WS-24-4; recommending payment
- [24-2028](#) Report of Board of Public Works of 11/6/2024 for 4th & final payment of \$143,274.16 to Vinton Construction Company for 2024 Concrete Paving I, WS-24-1; recommending payment
- [24-2029](#) Report of Board of Public Works of 11/6/2024 for 11th & final payment of \$139,155.92 to Vinton Construction Company for 2023 River Point Development Phase II, WS-23-2; recommending payment

**7. Public Safety Committee (Consent)**

- [24-2004](#) Waldo Boulevard noise concern; recommending to place on file
- [24-2005](#) Motorized vehicles on sidewalks; recommending to place on file

[24-2010](#) Safety concern at the intersection of South 15th Street and Madison Street; recommending to install No Parking Here to Corner signs

[24-2011](#) Parade Route Smoking Ban; recommending to deny the request

## 8. Plan Commission (Consent)

### I. COMMITTEE REPORTS

#### 1. Committee of the Whole

[24-2031](#) 2022 Cost Settlement Agreement with Newell Operating Company

**Moved by Schlei, seconded by Sitkiewitz, to approve the settlement agreement pending any minor revisions by legal counsel. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

#### 2. Finance Committee

[24-1957](#) General City budget of proposed 2024 levy for 2025, in the amount of \$19,043,593 with \$1,518,202 in proposed tax incremental financing

**Moved by Norell, seconded by Reckelberg, to reduce the City of Manitowoc's 2025 capital borrowing from \$7,179,982 to \$6,679,982 by removing the \$500,000 Red Arrow Boat Beach Access/Launch Reconstruction Project. The motion failed by the following vote:**

**Aye:** 4 - Reckelberg, Norell, DeBaets and Vanderkin

**Nay:** 6 - Beeman, Cummings, Boldt, Schlei, Sitkiewitz and Brey

**Moved by Reckelberg, seconded by Norell, to amend the City of Manitowoc's 2025 Proposed Budget as follows:**

**1. Increase Interest & Dividend Income in the Treasurer's budget from \$550,000 to \$750,000 account number 1100-14200-481100 which increase Income in the General Fund by \$200,000.**

**2. Decrease Retirement/Termination Payout in the Contingencies area account number 1100-19100-513700 from \$100,000 to \$-0- as the departmental budgets have funds budgeted for the known and expected retirements. Reduces expenses in the General Fund by \$100,000.**

**3. Decrease Other Capital Improvements in the Community Development budget account number 1100-61100-582900 from \$250,000 to \$-0- decreases expenses in the General Fund by \$250,000.**

**4. The above amendments make \$550,000 available in the General Fund. I move**

that the \$550,000 freed up in the General Fund be transferred to the appropriate area or areas in the Capital Project Fund #4300 to reduce the amount of borrowing needed in 2025 by \$550,000. Borrowing would then be reduced from \$7,179,982 to \$6,629,982 for general purposes.

**The motion failed by the following vote:**

**Aye:** 4 - Reckelberg, Norell, DeBaets and Vanderkin

**Nay:** 6 - Beeman, Cummings, Boldt, Schlei, Sitkiewitz and Brey

**Moved by Reckelberg, seconded by Vanderkin, to decrease the tax levy by increasing Interest & Dividend Income in the Treasurer's budget \$200,000 and reduce the levy by \$200,000. The motion tied by the following vote. Mayor Nickels cast tie breaking vote as Nay. Motion failed.**

**Aye:** 5 - Cummings, Reckelberg, Norell, DeBaets and Vanderkin

**Nay:** 5 - Beeman, Boldt, Schlei, Sitkiewitz and Brey

**Moved by Brey, seconded by Schlei, to adopt as recommended by the Mayor's proposal. The motion carried by the following vote:**

**Aye:** 6 - Beeman, Cummings, Boldt, Schlei, Sitkiewitz and Brey

**Nay:** 4 - Reckelberg, Norell, DeBaets and Vanderkin

[24-1973](#)

Resolution establishing Special Events Application Fee Schedule for 2025

**Moved by Brey, seconded by Schlei, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

[24-1974](#)

Resolution Authorizing a 2024 WEDC Vibrant Spaces Grant Application - Maritime Plaza and Heritage Garden

**Moved by Brey, seconded by Reckelberg, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

[24-1977](#)

Ordinance to Amend 11.130 Direct Sellers and Direct Purchasers

**Moved by Brey, seconded by Reckelberg, that this Ordinance be adopted. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

[24-1978](#)

Resolution from Manitowoc Public Utilities (MPU) for Ornamental Lighting at York and Maritime

**Moved by Brey, seconded by Reckelberg, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

[24-1979](#)

Resolution from Manitowoc Public Utilities (MPU) for Ornamental Lighting at Chicago and Buffalo

**Moved by Brey, seconded by Reckelberg, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

[24-1983](#)

Discussion on Manitowoc Place Development Agreement

**Moved by Brey, seconded by Reckelberg, to direct staff to negotiate an amendment to the original agreement for Common Council review and action. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

[24-1986](#)

Resolution Authorizing The Issuance And Sale Of Up To \$13,774,848 Sewerage System Revenue Bonds, Series 2024, and Providing For Other Details And Covenants With Respect ThereTo, and Approval Of Related \$15,874,848 Financial Assistance Agreement

**Moved by Brey, seconded by Reckelberg, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

[24-1987](#)

Resolution Authorizing The Issuance And Sale Of Up To \$1,142,000 Taxable Private LSL Replacement Loan Program Revenue Bonds, Series 2024A, and Providing For Other Details And Covenants With Respect ThereTo, and Approval Of Related \$4,298,000 Financial Assistance Agreement

**Moved by Brey, seconded by Reckelberg, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

[24-1988](#)

Resolution Authorizing The Issuance And Sale Of Up To \$670,783 Taxable Private LSL Replacement Loan Program Revenue Bonds, Series 2024B, and Providing For Other Details And Covenants With Respect ThereTo, and Approval Of Related \$1,304,567 Financial Assistance Agreement

**Moved by Brey, seconded by Reckelberg, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

[24-2030](#)

Tax Levy Certification from Manitowoc County for Fiscal Year 2025

**Moved by Brey, seconded by Reckelberg, that this Report be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

### 3. Personnel Committee

[24-2018](#) Maniwoc Professional Firefighters International Association of Firefighters Local 368 Request to Arbitrate Grievances-Denial of Secondary Employment as Legitimate Reason

**Moved by Sitkiewitz, seconded by Vanderkin, that this Request be accepted and placed on file. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

### 4. Public Infrastructure Committee

[24-1990](#) Proposed 2025-2030 Road Project Plan

**Moved by Cummings, seconded by Reckelberg, that this Request be approved. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

[24-1992](#) Resolution for 2025 Department of Public Infrastructure Fee Schedule, recommending approval

**Moved by Cummings, seconded by Reckelberg, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

[24-2023](#) Appeal for Noxious Weed Cutting Assessment for Property Located at 1015 Dewey Street

Property owner spoke on his behalf and agreed to the terms that the assessment will be rescinded, but the property owner will not be able to appeal if it happens again.

**Moved by Cummings, seconded by Norell, to amend to rescind the assessment and not allow the property owner to appeal if it happens again. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

**Moved by Cummings, seconded by Reckelberg, that this Report be approved as amended. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

### 5. Public Safety Committee

### 6. Plan Commission



[24-1926](#)

PC 16-2024: Hope House of Manitowoc County; Request for an amendment to a Conditional Use Permit for the operation of a Transitional Housing Use located at 1000 S 35th Street.

**Moved by Brey, seconded by Sitkiewitz, to approve the amendment to the Conditional Use Permit for the Hope House increasing the number of individuals being served at a single time from 26 to 35 individuals . The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

[24-2021](#)

An Ordinance amending Section 22.010 of the Municipal Code entitled: "Official Map-Master Subdivision Plans"

**Moved by Brey, seconded by Sitkiewitz, that this Ordinance be adopted. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

## **J. OTHER BUSINESS**

## **K. ADJOURN**

**A motion was made by Boldt, seconded by Sitkiewitz, this meeting be adjourned at 8:20 p.m. The motion carried by the following vote:**

**Aye:** 10 - Beeman, Cummings, Boldt, Reckelberg, Norell, Schlei, Sitkiewitz, Brey, DeBaets and Vanderkin

**Mackenzie Reed  
City Clerk**