

MINUTES OF THE MEETING OF
THE MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES
OCTOBER 25, 2010

The regular meeting of the Manitowoc Public Library Board of Trustees was called to order in the Board Room at Manitowoc Public Library by President David Gratz at 5:30 p.m., Monday, October 25, 2010.

TRUSTEES PRESENT: Diedrich, Gratz, Hazlewood, Kadow, Kornely, Pfeffer, Schmidt, Stokes, Vollendorf, and Waldron

TRUSTEES ABSENT: Sczygelski

OTHERS PRESENT: Stewart, Davis, Muchin Young, Bialek, and Herrmann

MINUTES: A motion was made by Stokes, seconded by Vollendorf, to approve the minutes of the September 27, 2010 Board of Trustees regular meeting. Motion carried.

A motion was made by Kornely, seconded by Waldron, to approve the minutes of the September 6, 2010 Personnel Committee meeting and the September 27, 2010 Facilities Committee meeting. Motion carried.

FINANCIAL MANAGEMENT REPORT: A motion was made by Pfeffer, seconded by Stokes, to approve the Financial Management Report for the month of September, 2010 in the amount of \$214,740.54. Motion carried.

CHECK REGISTER: A motion was made by Pfeffer, seconded by Kornely, to approve the Manitowoc Public Library operating check register for the month of October, 2010 in the amount of \$32,026.11. Motion carried.

A motion was made by Pfeffer, seconded by Kornely, to approve the Manitowoc Public Library Foundation check register for the month of October, 2010 in the amount of 1,782.69. Motion carried.

PUBLIC COMMENT: Nothing to report

CORRESPONDENCE: Stewart commented on the article in the October 17, 2010 Herald Times Reporter regarding the new self-service holds pickup.

COMMITTEE REPORTS: Nothing to report

DIRECTOR'S REPORT: Copies of the Director's Report for the period September, 2010 thru October, 2010 were included in the board packets, as well as Department Managers' Reports for the month of September, 2010.

One correction was noted by Stewart; only one employee has turned in a resignation, rather than the reported two employees.

TRUSTEE MANUAL: Review of Chapter 10 postponed until the November, 2010 meeting.

OLD BUSINESS: A motion was made by Stokes, seconded by Vollendorf, so move we drop the Energy Efficiency Community Block Grant project. Motion carried.

NEW BUSINESS: A motion was made by Kornely, seconded by Pfeffer, so move we approve the **Hire or Promotion of Close Relative Policy**. Motion carried.

The next meeting of the Board of Trustees will be Monday, November 22, 2010 at 5:30 p.m.

There being no further business to come before the Board, a motion was made by Schmidt, seconded by Kornely, to adjourn. Motion carried. The meeting adjourned at 6:06 p.m.

Respectfully submitted,

Mary Davis,
Recording Secretary