

## PERSONNEL COMMITTEE MINUTES

**Monday, September 13, 2010**

The Personnel Committee of the City of Manitowoc met in the Second Floor Conference Room, 900 Quay Street, Manitowoc, Wisconsin on September 13, 2010 at 5:15 p.m. Members present were Chair Chris Able, Alderpersons Olson, Hennessey and Schema. Alder McMeans was absent. Others present were Michael Huck, DPW Business Manager, Police Chief Tony Dick, Kristen Clark, Director of Human Resources/Risk Manager, and Deb Geiger, Human Resources & Safety Coordinator.

1. The meeting was called to order at 5:17 p.m.
2. Approval of August 9, 2010 Personnel Committee Minutes. A motion was made by Alder Schema and was seconded by Alder Hennessey to approve the minutes as presented. All members present voted in favor of the motion. That vote being 4 – 0.
3. Public input of items germane to the Personnel Committee as authorized by Section 19.84(2) of the Wisconsin Statutes. There was no public input.

Mayor Nickels arrived at the meeting at 5:19 p.m.

4. Request by Police Chief for out of state travel for an Officer and Detective to attend a seminar on video enhancement equipment in Burtonsville, MD on October 26-29, 2010. Police Chief Tony Dick presented the request for out of state travel. The department previously purchased \$15,000 video enhancement equipment. The cost of training was included in the purchase price. Expenses for lodging, airfare and car rental are expected to be \$1,208.02 for both employees. Employees attending the training would become certified on the equipment and qualified to use the video enhancement equipment as evidence in a court of law. Alder Hennessey made a motion to approve the request for out of state travel. Alder Schema seconded the motion. All members present voted in favor of the motion. That vote being 4 – 0.
5. Request by Police Chief for out of state travel for a Detective to attend a symposium by the National Forensic Academy in Nashville, TN on December 9-10, 2010. Police Chief Tony Dick presented the request for out of state travel. An employee who is a graduate of the National Forensic Academy has provided training within the department and at the County, relaying the information he learned during the previous courses. Expenses would include transportation, lodging and meals. There is no anticipated overtime. A motion was made by Alder Hennessey to approve the out of state travel request. The motion was seconded by Alder Olson. All members present voted in favor of the motion. That vote being 4 – 0.

6. Discussion and possible action regarding appointment of Interim Rahr West Art Museum Director and establish rate of pay. This item was not addressed.
7. Discussion and possible action regarding Resolution 10-461 establishing nonrepresented employee compensation for 2010. Mayor Nickels presented the Resolution which was previously presented, but with an amendment. The amendment was to remove the PERC Plan from discussions for the years 2010 and 2011. The resolution's affect would be the same as that of the County for nonrepresented employees. The money has previously been budget for these increases. There would be no wage increase for nonrepresented personnel in 2011. Alder Schema made a motion to recommend the Resolution to the Common Council as presented, with the effective date amended from 12/31/2010 to 1/1/2011. Alder Hennessey seconded the motion as amended. Following a discussion, a friendly motion was made by Alder Schema to forward the amended Resolution back to the PERC for consideration. If PERC approves as recommended, the Resolution would then be forwarded to the Common Council for possible approval. Three members of the committee voted in favor of the motion. One member, Alder Olson was apposed. That vote being 3 – 1.

Mayor Nickels exited the meeting at 5:50 p.m..

At 5:53 p.m. a motion was made by Alder Olson and was seconded by Alder Hennessey to convene in closed session. All members present were in favor of the motion by a role call vote.

#### **CLOSED SESSION**

8. Discussion on Tentative Agreement with AFSCME Wastewater Treatment Facility Employees for successor agreement.
9. Reconvene in Open Session. At 6:03 p.m. Alder Hennessey made a motion to reconvene in Open Session. The motion was seconded by Alder Olson. All members present voted in favor of the motion by role call vote.

#### **OPEN SESSION**

10. Possible action on Tentative Agreement with AFSCME Wastewater Treatment Facility Employees for successor agreement. A motion was made by Alder Schema and was seconded by Alder Hennessey to recommend the successor agreement to the Common Council for approval. All members present voted in favor of the motion. That vote being 4 – 0.
11. Schedule future meeting. The next regular meeting for the Personnel Committee was determined to be on Monday, October 11, 2010 at 5:15 p.m.

12. Adjourn. At 6:10 p.m. a motion was made by Alder Olson and was seconded by Alder Schema to adjourn the meeting. All members present voted in favor of adjournment. That vote being 4 – 0. The meeting adjourned.

Respectfully submitted,

Debra Geiger  
Human Resources & Safety Coordinator