



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda Finance Committee

Tuesday, February 4, 2025

5:30 PM

Council Chambers / Virtual (Via Zoom)

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted in Council Chambers at City Hall and via remote conferencing software (Zoom) to maximize opportunities for residents to attend. Members of the public may call in at 888 475 4499 US Toll-free, Meeting ID: 845 8412 1837 Password: 511398

Public input will be accepted at this meeting.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

1. Call to Order
2. Roll Call
3. Public Comment
4. Presentations

[25-0074](#)

Presentation by Brad Viegut from Robert W. Baird & Co. Inc. on City's 2025 Debt Financing Plan.

Attachments:

[prs finance committee plan manitowoc 02.04.25](#)

5. Consent Agenda

[25-0075](#)

Minutes of the January 7, 2025 Finance Committee meeting, recommending

approval and place on file.

Attachments: [1-7-2025 Finance Committee Minutes](#)

[25-0076](#)

Minutes of the January 20, 2025 Finance Committee meeting, recommending approval and place on file.

Attachments: [1-20-2025 Finance Committee Minutes](#)

[25-0077](#)

4th Qtr. 2024 Capital Allocation Working Group (CAWG) Request Log Report; recommending approval and place on file.

Attachments: [2024 Log of CAWG Requests - Unaudited](#)

[25-0079](#)

4th Qtr. 2024 Investment Report; recommending approval and place on file.

Attachments: [Q4 2024 Investment Reconciliation](#)

[25-0080](#)

2024 Municipal Court Revenues & Caseload Statistics Report; recommending approval and place on file.

Attachments: [2024 Municipal Court Revenues & Caseload Statistics](#)

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

6. Discussion and Action Items

[25-0081](#)

4th Qtr. 2024 Claims Report

Attachments: [City Attorney Quarter 4 Claims Report 2024](#)

[25-0082](#)

Out of State Travel Request - Community Development - GIS Coordinator - 2025 ESRI User Conference in San Diego, CA - July 14-18, 2025

Attachments: [Out of State Travel Request Form - Jeremy - San Diego CA 2025](#)

[Out of State Travel Request Form - Jeremy - San Diego 2025](#)

[25-0083](#)

Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not To Exceed \$8,680,000 General Obligation Promissory Notes

Attachments: [City of Manitowoc \(GOPNs\) - Parameters Resolution](#)

[25-0084](#)

Resolution Authorizing the Issuance of Not to Exceed \$7,000,000 General Obligation Promissory Notes and Authorizing the Issuance and Establishing Parameters for the Sale of Not To Exceed \$7,000,000 Note Anticipation Notes in Anticipation Thereof

Attachments: [City of Manitowoc \(NAN\) - Parameters Resolution](#)

[25-0085](#)

Resolution Authorizing the Issuance of Not to Exceed \$9,000,000 General

Obligation Promissory Notes and Authorizing the Issuance and Establishing Parameters for the Sale of Not To Exceed \$9,000,000 Taxable Note Anticipation Notes in Anticipation Thereof

Attachments: [City of Manitowoc \(TNANs\) - Parameters Resolution](#)

[25-0086](#) Scope of Engagement Re: Proposed Issuance of \$8,680,000 City of Manitowoc (the "City") General Obligation Promissory Notes (the "Securities")

Attachments: [City of Manitowoc \(GOPNs\) - Scope of Engagement](#)

[25-0087](#) Scope of Engagement Re: Proposed Issuance of \$7,000,000 City of Manitowoc (the "City") Note Anticipation Notes (the "Securities")

Attachments: [City of Manitowoc \(NANs\) - Scope of Engagement](#)

[25-0088](#) Scope of Engagement Re: Proposed Issuance of \$9,000,000 City of Manitowoc (the "City") Taxable Note Anticipation Notes (the "Securities")

Attachments: [City of Manitowoc \(TNANs\) - Scope of Engagement](#)

[24-1724](#) Grant Management Policy

Attachments: [City of Manitowoc Grant Management Policy.Procedure - Draft](#)

[25-0091](#) Application for "Class B" Intoxicating Liquor & Fermented Malt Beverage License, TAB-2471, Brittiann LLC, 905 Washington St

Attachments: [Memo to Finance Re Brittiann LLC Class B License Application](#)
[2024 TAV - BRITTIANN LLC - APPLICATION](#)
[Brittiann LLC Denial Letter](#)
[905Washington BufferMap](#)
[B. Perkins CCAP](#)
[J. Golden CCAP](#)
[J. Golden Farmers Market Application](#)

[25-0089](#) Settlement of Damage to Red Arrow Park Tennis Courts

Attachments: [Red Arrow Park - Proposed Release of All Claims](#)

[25-0090](#) L24-00125 Claim for Damages - E. Allain

Attachments: [Emily Allain Adjudication of Contempt of Court 12 11 2024](#)
[Emily Allain correspondence BJ054426-1](#)

7. Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

[25-0089](#) Settlement of Damage to Red Arrow Park Tennis Courts

Attachments: [Red Arrow Park - Proposed Release of All Claims](#)

[25-0090](#) L24-00125 Claim for Damages - E. Allain

Attachments: [Emily Allain Adjudication of Contempt of Court 12 11 2024](#)
[Emily Allain correspondence BJ054426-1](#)

8. Reconvene In Open Session

[25-0089](#) Settlement of Damage to Red Arrow Park Tennis Courts

Attachments: [Red Arrow Park - Proposed Release of All Claims](#)

[25-0090](#) L24-00125 Claim for Damages - E. Allain

Attachments: [Emily Allain Adjudication of Contempt of Court 12 11 2024](#)
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8. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.