



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Minutes

### Public Infrastructure Committee

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Wednesday, February 5, 2025

5:30 PM

Council Chambers

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#### 1. Call to Order

M Cummings called the meeting to order at 5:30 p.m.

#### 2. Roll Call

**Present:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

#### 3. Public Comment

#### 4. Presentations

#### 5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

##### REMOVAL OF CONSENT AGENDA ITEMS:

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[25-0102](#) Approval of the Minutes from the December 4th, 2024 Public Infrastructure Committee Meeting

**Attachments:** [12-4-2024 Committee Minutes](#)

A motion was made by Vice Chair Todd Reckelberg, seconded by Tim Boldt, that the Minutes from the December 4th, 2024 Meeting were approved. The motion carried by the following vote:

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

#### 6. Discussion and Action Items

[25-0097](#) Mobile Cookie Booth Request; recommending approval

**Attachments:** [Mobile Cookie Booth Permission Request\\_01.23.2025](#)

**A motion was made by William DeBaets that the Request for a Mobile Cookie Booth Request was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

**25-0103**

Request to Use Metal Detector on City Property at the corner of Viebahn Street and Hecker Road; recommending approval with signed liability waiver that is only for that particular parcel. Notification of dates and timeline entering property with the City Staff and to fill in any holes that will potentially be made.

**A motion was made by Vice Chair Todd Reckelberg, seconded by William DeBaets, that the Request was approved per signed liability waiver, only for that referenced parcel, and notify the City of the times to be on property and to fill in any holes if digging took place, was approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

**25-0098**

Request to Erect Crosses at Evergreen Cemetery; recommending approval

**Attachments:** [Request to erect crosses at cemetery](#)

**A motion was made by Tim Boldt, seconded by Vice Chair Todd Reckelberg, that the Request to Erect Crosses at Evergreen Cemetery were approved for consent agenda. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

**25-0099**

Transit Development Plan Update for Maritime Metro; recommending approval with City Attorney review

**Attachments:** [Maritime Metro BLRPC TDP contract 2025](#)  
[City Of Manitowoc - 2024 5304 grant agreement](#)  
[5304 Certs & Assurances - 2025 Awards](#)  
[Federal Clauses Non-Vehicles](#)

**A motion was made by Vice Chair Todd Reckelberg, seconded by Tim Boldt, that the Transit Development Plan Update for Maritime Metro was approved for consent agenda, contingent upon review by City Attorney. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

**25-0100**

City Facility Usage and Maintenance Agreement Between The City of Manitowoc and Roncalli Catholic School; recommending approval

**Attachments:** [Memo for PI Committee 2025 RCS Facility Usage and Maintenance Agreement](#)  
[RCS facility use agreement 2025 Signed](#)  
[RCS facility use agreement 2025 w. TrackChanges EGN Edits](#)

A motion was made by Vice Chair Todd Reckelberg, seconded by Tim Boldt, that the Agreement for Facility Usage and Maintenance between the City and Roncalli was approved for consent agenda. The motion carried by the following vote:

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[25-0101](#) City Facility Usage and Maintenance Agreement Between The City of Manitowoc and Manitowoc Youth Baseball Association; recommending approval

**Attachments:** [Memo for PI Committee 2025 MYBA Facility Usage and Maintenance Agreement](#)  
[MYBA Facility Use Agreement 2025 \(Clean\)](#)  
[MYBA Facility Use Agreement 2025 w. TrackChanges EGN EDITS](#)

A motion was made by Vice Chair Todd Reckelberg, seconded by Tim Boldt, that the Agreement for Facility Usage and Maintenance Agreement between The City and MYBA was approved for consent agenda. The motion carried by the following vote:

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[25-0104](#) Request for Michelle Michels to escort a 1-day Senior Center trip to Lake County, IL in May 2025; recommending approval

**Attachments:** [May IL Out of State Memo for approval](#)

A motion was made by William DeBaets, seconded by Tim Boldt, that the Request for out of town travel in Lake County, IL for Senior Center Trip was approved for consent agenda. The motion carried by the following vote:

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

[25-0105](#) Request for Michelle Michels to escort a 3-day Senior Center trip to Dubuque, Iowa in September 2025; recommending approval

**Attachments:** [September IA Out of State Memo for approval](#)

A motion was made by Chad Beeman, seconded by Tim Boldt, that the Request for out of State travel for 3-day Senior Center Trip to Dubuque, Iowa was approved for consent agenda. The motion carried by the following vote:

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets

## 7. Previously Tabled Items

## 8. Adjournment

**A motion was made by Chad Beeman, seconded by Tim Boldt, that the meeting was adjourned. The motion carried by the following vote:**

**Aye:** 5 - Cummings, Reckelberg, Beeman, Boldt and DeBaets