



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Minutes

### Room Tax Commission

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Tuesday, June 17, 2025

4:30 PM

City Hall Council Chambers and via Zoom  
(remote conferencing software)

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#### Call to Order

Mayor Nickels called the meeting to order at 4:30pm.

#### Roll Call

**Present:** 6 - Reilly, Nickels, Brey, Dunbar, Wilbee and Loch

#### Approval of Minutes

[25-0466](#) Approve Minutes from May 20, 2025 Room Tax Commission Meeting

**Attachments:** [May 20, 2025 Minutes](#)

**Moved by Brey, seconded by Dunbar, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Reilly, Nickels, Brey, Dunbar, Wilbee and Loch

#### Discussion and Action Items

[25-0467](#) Election of Chair, Vice Chairperson and Secretary

Brey nominated Nickels for Chair. Motion by Brey, seconded by Dunbar to approve the nomination of Nickels for Chair. Motion carried by all (6-0)  
Brey nominated Reilly for Vice Chair. Motion by Brey, seconded by Loch to approve the nomination of Reilly for Vice Chair. Motion carried by all (6-0)  
Nickels nominated Loch for Secretary. Motion by Brey, seconded by Dunbar to approve the nomination of Loch for Secretary. Motion carried by all (6-0)

#### Convene in Closed Session

**A motion was made by Brey, seconded by Dunabr to convene in closed session. The motion carried by the following vote:**

**Aye:** 6 - Reilly, Nickels, Brey, Dunbar, Wilbee and Loch

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(e) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The specific subject matter that may be considered in closed session is:

[25-0468](#)

Discussion on long-term visitor center and office location

### Reconvene in Open Session

**Moved by Dunbar, seconded by Loch, to reconvene in open session. The motion carried by the following vote:**

**Aye:** 6 - Reilly, Nickels, Brey, Dunbar, Wilbee and Loch

[25-0468](#)

Discussion on long-term visitor center and office location

No Action

Adjournment

**Moved by Brey, seconded by Dunbar, that the meeting be adjourned at 5:07pm. The motion carried by the following vote:**

**Aye:** 6 - Reilly, Nickels, Brey, Dunbar, Wilbee and Loch