



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
[www.manitowoc.org](http://www.manitowoc.org)

## Meeting Minutes

### Public Infrastructure Committee

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Wednesday, June 4, 2025

5:30 PM

Council Chambers

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#### 1. Call to Order

Meeting was called to order by Chairman B. Schlei at 5:30 p.m.

#### 2. Roll Call

**Present:** 5 - Schlei, DeBaets, Brey, Norell and Anderson

#### 3. Public Comment

Allan Brixius introduced himself to the Committee. He is the Chairman on the Committee on Aging Committee.

#### 4. Presentations

[25-0432](#)

Presentation by Ayres Associates for Henry Schuette Park Playground Concept Design

**Attachments:** [250604\\_henry\\_schuette\\_Slides](#)

[Memo for PI Committee Henry Schuette Park Master Plan](#)

Alissa Santurria, Ayres Associates presented the Henry Schuette Park Playground Concept Design to the Committee.

#### 5. Consent Agenda

These items will be approved by one motion unless any Committee Member wishes to remove an item for discussion.

REMOVAL OF CONSENT AGENDA ITEMS: None

Any Committee Member may request removal of any item from the Consent Agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the Consent Agenda shall be separately considered.

[25-0437](#)

Approval of the Minutes from the April 2nd, 2025 Public Infrastructure Committee Meeting.

**Attachments:** [Meeting Minutes 4-2-25](#)

A motion was made by Alderperson Jim Brey, seconded by Vice Chair William DeBaets, that the Minutes from the April 2nd meeting were approved. The motion carried by the following vote:

**Aye:** 5 - Schlei, DeBaets, Brey, Norell and Anderson

## 6. Discussion and Action Items

### [25-0433](#) Henry Schuette Park Playground Concept Design

**Attachments:** [Memo for PI Committee Henry Schuette Park Master Plan](#)

Overall the Committee was in favor of the new concept design of Schuette Park. They liked that it would be ADA Compliant. The Committee approved moving forward with the next part of the development and bringing forward a cost estimate for the project.

**This Request was placed on file**

### [25-0429](#) Recyclable Bin Ordinance Revision

**Attachments:** [RECYCLING BIN EMAIL](#)

[MMC RECYCLING](#)

[RECYCLING FAQs](#)

D. Koski explained that Alderman C. Beeman put in a request for covered recycle bins.

J. Brey said that most cities pay for hauling on their taxes. He will not support as he thinks there will be an expense added from the hauler.

The Committee was in favor of the Engineering Department discussing with the haulers and will bring back at a later date.

**This Request was placed on file**

### [25-0439](#) Transit WIPTA Conference Request

**Attachments:** [WIPTA request for PI Committee](#)

[2025 WIPTA Conference for PI](#)

This request is for out of State travel for Kevin Bottesi and Shanna Bratz to attend the WIPTA Conference in Minnesota. This will be a great learning and networking experience for both as they are in new positions.

**A motion was made by Alderperson Jim Brey, seconded by Vice Chair William DeBaets, that the Request for out of state travel for Kevin Bottesi and Shanna Bratz to attend the WIPTA Conference in Minnesota was approved and referred to council. The motion carried by the following vote:**

**Aye:** 5 - Schlei, DeBaets, Brey, Norell and Anderson

### [25-0430](#) Senior Center Long Range Plan Request for Proposal

**Attachments:** [SC Long-Range Masterplan RFP](#)

[SC master plan](#)

C. Hall reported that the Committee on Aging requested the City Staff to draft an RFP for proposals for development of a plan for long-range Senior Center Facility Maintenance and Operations. This master plan will be part of the 2026 City budget development process.

**A motion was made by Alderperson Brett Norell, seconded by Vice Chair William DeBaets, that the Request to send out a RFP for a Senior Center Long Range Master Plan was approved and referred to council. The motion carried by the following vote:**

**Aye:** 5 - Schlei, DeBaets, Brey, Norell and Anderson

[25-0434](#) ROWay Permit Pavement Restoration Fee Increase Request

**Attachments:** [Schedule of Prices for DPI Memo](#)

D. Koski informed the Committee of the permit pavement restoration process. The City is looking to increase prices to cover costs or rising material prices.

**A motion was made by Vice Chair William DeBaets, seconded by Alderperson Brett Norell, that the Request for Fee increases to the ROWay Permit Pavement Restoration fees was approved and referred to council. The motion carried by the following vote:**

**Aye:** 5 - Schlei, DeBaets, Brey, Norell and Anderson

[25-0431](#) Proposed Reconstruction of Michigan Avenue (N 13th - N 18th Street) Design and Trees

**Attachments:** [25-0431 Proposed Reconstruction of Michigan Ave. - N. 13th to N. 18th St. - Trees and Design Issues](#)  
[Asphalt Paving Plan #3A-285](#)

G. Minikel explained that this is in the 5 year Streets plan as one of the streets to be reconstructed. He explained that this is a unique street as it has different widths. It is on the bike route and part of the ice trail. G. Minikel stated that If we put in a 36 foot street, many of the trees will need to be removed.

The Committee said it would be best to invite the neighbors in. They want to see the street re-constructed consistently. G. Minikel said it is right of way and should be consistent.

The next step will be a Public Informational meeting with property owners.

**This Request was placed on file**

[25-0435](#) LRIP Project for the 2026-2027 Funding Cycle

**Attachments:** [LRIP FUNDING](#)

G. Minikel was looking for guidance from the Committee for the street to submit to LRIP for the 2026-2027 Funding Cycle.

After discussion, it was recommended for Franklin Street (6th to 10th Streets) to be submitted for LRIP Funding.

A motion was made by Alderperson Jim Brey, seconded by Alderperson Brett Norell, that the Request to submit Franklin Street (6th to 10th Street) for 2026-2027 LRIP Funding was approved and referred to council. The motion carried by the following vote:

**Aye:** 5 - Schlei, DeBaets, Brey, Norell and Anderson

[25-0436](#)

WDNR - CMOM DNR Requirement for City to Develop/Implement a private sewer I/I Inspection and Removal Program.

Attachments: [CMOM](#)

G. Minikel informed the Committee on the CMOM program that started back in 2016-2017. He is currently putting everything together to be submitted for 2024. There is more information needed for the report. Informational only.

**This Request was placed on file**

## 7. Previously Tabled Items

## 8. Adjournment

A motion was made by Alderperson Jim Brey, seconded by Vice Chair William DeBaets, that the meeting was adjourned at 7:10 p.m. The motion carried by the following vote:

**Aye:** 5 - Schlei, DeBaets, Brey, Norell and Anderson