



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Common Council

Monday, August 18, 2025

6:30 PM

Council Chambers

Note: This meeting will also be held via remote conferencing
software (Zoom)

A. CALL TO ORDER

B. ROLL CALL

Alderspersons Present: 8 - Andrew Dunbar, Chad Beeman, Michael Cummings, William DeBaets, Bill Schlei,
Eric Sitkiewitz, Brett Norell and Todd Reckelberg

Alderspersons Absent: 1 - Brian Anderson

C. PLEDGE OF ALLEGIANCE

D. INVOCATION

E. MOMENT OF SILENCE FOR ALDERMAN JIM BREY, MANITOWOC CITY COUNCIL APRIL 21, 1992 - AUGUST 12, 2025

F. PRESENTATIONS

[25-0612](#)

City Clerk administers Oath of Office to Firefighter Paramedic Brian Feldman,
followed by Badge Pinning

G. PUBLIC HEARINGS

H. PUBLIC INPUT

Mayor declared the meeting open for public input. In accordance with
policy, the public input portion of the meeting is not made a part of the
official record.

I. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

[25-0606](#)

Appointments of the following individuals to the Visit Manitowoc Board, with at
term expiring 6/1/2027: Amy Meyer, Samantha Hammel, Greg Vadney, Kevin
Cullen

**Moved by Schlei, seconded by Cummings, that these Appointments be approved.
The motion carried by the following vote:**

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

J. CONSENT AGENDA

1. Removal of Consent Agenda Items

Approval of the Consent Agenda

Moved by Cummings, seconded by Dunbar, to accept the Consent Agenda Items and recommendations of the various committees. The motion carried by the following vote:

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

2. Miscellaneous

[25-0600](#) Minutes of the July 21, 2025 Common Council meeting; recommending approval and place on file

3. Committee of the Whole (Consent)

[25-0602](#) Report of Special Events Committee relative to the approval of the following events: Elktoberfest on 10/4/2025, Pumpkin Palooza on 10/15/2025, ASL Ugly Sweater 5k on 11/1/2025; recommending acceptance of report and place on file

[25-0603](#) Report of Special Events Committee relative to the approval of the following waiver of fees: Manitowoc County Drug Court Picnic on 9/6/2025, Manitowoc Youth Baseball High School Girls Fall League on 8/17/2025, 8/24/2025, 9/7/2025, 9/14/2025; recommending acceptance of report and place on file

4. Finance Committee (Consent)

[25-0562](#) Request from Dug Out LLC (dba Dug Out Bar & Grill) for a temporary extension of premise for the sale of liquor and/or beer to include the parking lot to the west of the building & gravel/grass lots south of 4117 Broadway St on 8/23/25; recommending to approve the request

[25-0563](#) Application for "Class B" Retail Intoxicating Liquor & Fermented Malt Beverage License, NS Holiday Inn Manitowoc LLC, for Holiday Inn, 4601 Calumet Ave; recommending to approve the request

[25-0564](#) 2nd Qtr. 2025 Claims Report from City Attorney's Office; recommending to accept and place on file

[25-0595](#) General City Claims in the amount of \$4,606,109.66 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

[25-0605](#) Report of Finance Committee to grant various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein

5. Personnel Committee (Consent)

[25-0487](#) Approval of Revised Job Description for Police Chief; recommending to

approve changes as presented

6. Public Infrastructure Committee (Consent)

- [25-0551](#) 2025-2026 Public Transit Lease Agreement between Maritime Metro Transit and Assist to Transport; recommending to approve the agreement
- [25-0552](#) Ball Diamond Maintenance Donation Tube Request; recommending to approve the use of funds for irrigation
- [25-0566](#) Japanese Knotweed Management Lincoln Park; recommending to join with neighbors to eradicate this weed
- [25-0597](#) Report of Board of Public Works of 8/6/2025 for 4th & final payment of \$26,434.82 to Visu Sewer for 2024 Re-Lining Sewer Project, WU-24-7; recommending payment
- [25-0598](#) Report of Board of Public Works of 8/6/2025 for 2nd & final payment of \$1,485.00 to Beson & Houle LLC for River Point Shade Structure, WB-24-24; recommending payment
- [25-0599](#) Report of Board of Public Works of 7/23/2025 of approval to enter into AGMT-25-08 with R & R Customs LLC, to remove 9 ash trees located on the property at 1401 N 23rd Street. The trees are located in the front and back of the home and are marked with a Pink X as directed by the City and as outlined in "Exhibit A", Tree Planting Proposal; and "Exhibit B" Tree Planting Photos; recommending acceptance of report and place on file

7. Public Safety Committee (Consent)

- [25-0586](#) Sex Offender Residency Board Appeal for Curtis Lee Suriano; recommending approval of the appeal
- [25-0587](#) Sex Offender Residency Board Appeal for Sean Mitten; recommending approval of the appeal
- [25-0590](#) FEMA Port Security Grant; recommending to apply for the grant

8. Plan Commission (Consent)

K. COMMITTEE REPORTS

1. Committee of the Whole

- [25-0608](#) Settlement Agreement between Wal-Mart Stores Inc and the City of Manitowoc
- Moved by Cummings, seconded by Norell, to approve proposed settlement and direct staff to execute documents as necessary. The motion carried by the following vote:**

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

2. Finance Committee

[25-0565](#)

Second Amendment to the City of Manitowoc TID No. 22 Development Agreement with River Landing Developers LLC

Moved by Sitkiewitz, seconded by Reckelberg, to instruct Community Development to develop an amendment to the development agreement. The motion carried by the following vote:

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

[25-0604](#)

Resolution Authorizing a Harbor Assistance Program (HAP) Grant Application on behalf of Burger Boat Company

Moved by Sitkiewitz, seconded by Reckelberg, that this Resolution be adopted. The motion carried by the following vote:

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

[25-0611](#)

Resolution Authorizing Submission of the FY2025 USDOT MARAD PIDP Grant Application on behalf of Briess Malt & Ingredients Co. & Grainshore LLC

Moved by Sitkiewitz, seconded by Reckelberg, that this Resolution be adopted. The motion carried by the following vote:

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

3. Personnel Committee

[25-0596](#)

Resolution for Seasonal Employment of Supervisory Personnel Relatives

Moved by Sitkiewitz, seconded by Norell, that this Resolution be adopted. The motion carried by the following roll call vote:

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

[25-0613](#)

Resolution to Revise Employee Policy Manual

Moved by Reckelberg, seconded by DeBaets, that this Resolution be amended to remove Article 8 language updates. The motion failed by the following vote:

Aye: 2 - DeBaets and Reckelberg

Nay: 6 - Dunbar, Beeman, Cummings, Schlei, Sitkiewitz and Norell

Moved by Sitkiewitz, seconded by Norell, that this Resolution be adopted. The motion carried by the following vote:

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

4. Public Infrastructure Committee

[25-0567](#)

STH 42 (Washington & Calumet) - DOT Reconstruction Project - Agreement for Sanitary Sewer Design

Moved by Schlei, seconded by DeBaets, to approve pre-approved funds to be

applied to the project. The motion carried by the following vote:

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

[25-0568](#)

Stormwater Management Facility Maintenance Agreement (St. Francis of Assisi - Grand Avenue)

Moved by Schlei, seconded by DeBaets, that this Agreement be approved. The motion carried by the following vote:

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

[25-0571](#)

WISDOT STP-Urban Funding Program Cycle 2026-2031

Moved by Schlei, seconded by DeBaets, to grant permission to apply for the funding. The motion carried by the following vote:

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

[25-0573](#)

Manitowoc Futbol Club to Utilize Lot off of Michigan Avenue for Soccer

Moved by Schlei, seconded by DeBaets, to approve DPI to work with Club on take over of field. The motion carried by the following vote:

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

[25-0574](#)

Deed Restriction at Gravel Pit

Moved by Schlei, seconded by DeBaets, that this Deed be approved. The motion carried by the following vote:

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

[25-0607](#)

Amendment Number 1 to Task Order Number 24-02, City of Manitowoc and Strand Associates, Inc. Pursuant to Agreement for Technical Services dated December 1, 2023 for Rubick Field Dry Detention Basin and Grand Avenue Storm Sewer Improvements

Moved by Schlei, seconded by DeBaets, to move forward with the Agreement. The motion carried by the following vote:

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

[25-0615](#)

Resolution for Payment In-Lieu of On-site Stormwater Management for the Take 5 Oil Change Development at S 42nd St and S Frontage Rd

Moved by Schlei, seconded by DeBaets, that this Resolution be adopted. The motion carried by the following vote:

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

5. Public Safety Committee

[25-0591](#)

Safe Haven Baby Box Information Packet and Lease Service Agreement

Moved by Beeman, seconded by Reckelberg, to approve entering into agreement. The motion carried by the following vote:

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

[25-0609](#)

Ordinance to amend Section 10.390 of the Manitowoc Municipal Code regulating Parking Prohibited - N 20th Street between Michigan Avenue and New York Avenue

**Moved by Beeman, seconded by Reckelberg, that this Ordinance be adopted.
The motion carried by the following vote:**

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

[25-0610](#)

Ordinance to amend Sections 10.170 and 10.210 of the Municipal Code regulating Through Intersections and Three-Way Stop - S 8th Street and Columbus Street

**Moved by Beeman, seconded by Reckelberg, that this Ordinance be adopted.
The motion carried by the following vote:**

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

6. Plan Commission

L. OTHER BUSINESS

M. ADJOURN

A motion was made by Cummings, seconded by DeBaets, that this meeting be adjourned at 6:56 p.m. The motion carried by the following vote:

Aye: 8 - Dunbar, Beeman, Cummings, DeBaets, Schlei, Sitkiewitz, Norell and Reckelberg

**Mackenzie Reed
City Clerk**