

*City of Manitowoc*

**Street Tree Removal Permit**

The undersigned property owner of the City of Manitowoc is applying for a \$75 per tree permit for the removal of a street tree(s). Street trees are those trees growing on land located between the curb and sidewalk, right-of-way lines, boulevards and all other areas owned by the City or to which the public has free access.

The undersigned property owner agrees to abide by all policies, procedures and guidelines regarding street tree removal as set by the City of Manitowoc.

The undersigned and all their heirs, executors, administrators, assigns and agents agree to hold the City of Manitowoc, their employees, and agents harmless for any and all damages or personal injury claims occurring in connection with the above grant of permit. Further, any rights to any claims, demands, rights of causes of action, present or future, whether known, anticipated or unanticipated, resulting from or arising out of the removal of the tree(s) by the undersigned, his assigns or agents is hereby waived. The undersigned assumes any and all risks, which may arise out of or related to his actions.

Removal permits are granted only after an inspection by City of Manitowoc Parks Division forestry staff. **The \$75 per tree removal permit fee will be waived if the terrace area is deemed a non-replantable space due to width, etc. by City staff or if the tree being removed is replaced with a tree on the Park Division’s approved list of suggested street trees.**

Date: \_\_\_\_\_

Property owner: \_\_\_\_\_

Property owner’s address: \_\_\_\_\_

Address of tree removal (if different:) \_\_\_\_\_

Phone # (6 AM – 4 PM): \_\_\_\_\_ E-mail address: \_\_\_\_\_

If more than one terrace tree, which tree will be removed: \_\_\_\_\_

\_\_\_\_\_

# of trees to be removed: \_\_\_\_\_

Width of terrace: \_\_\_\_\_

Species of tree(s): \_\_\_\_\_

Overhead utilities present:  Yes  No

Reason for removal: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tree will be removed by (check one):  Private contractor

\_\_\_\_\_  
Name & phone #

Property owner &/or other individuals

\_\_\_\_\_  
Name & phone # (if not property owner)

All residents requesting a Street Tree Removal Permit are required to review the City of Manitowoc Tree Maintenance & Removal Policy. This Policy contains information regarding criteria used by Parks Department staff in determining validity of removal requests, safety precautions during the removal process, liability assignment and cost of removals.

- I have read the attached City of Manitowoc Tree Maintenance & Removal Policy and hereby agree to its terms.
- I understand that the City of Manitowoc shall be held harmless in the event of damage, accident or injury.
- I understand I must notify the proper agency if the tree being removed encroaches upon or physically touches any overhead utilities.

\_\_\_\_\_  
Signature of property owner

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(For Office Use Only)

Date of inspection: \_\_\_\_\_

Inspector: \_\_\_\_\_

Inspection results: \_\_\_\_\_

Removal Permit Granted:  Yes  No      Replantable Space:  Yes  No

Permit Granted By: \_\_\_\_\_

Title: \_\_\_\_\_

Date Granted: \_\_\_\_\_

If you have any questions, please call the Parks Office weekdays from 7:30 AM to 4 PM at 920-686-3580 or visit [www.manitowoc.org](http://www.manitowoc.org).