

RENTAL OF CITY PARKLET FORM
City Of Manitowoc – Community Development Department
900 Quay Street, WI 54220 • 920-686-6930

Basic charges for the use of the city parklet shall be \$200.00 per month and, if available, \$100.00 for each consecutive additional month. All fees are due at the time of application. In addition to these charges, any user of the parklet shall also be billed for and required to pay all labor and equipment costs incurred by the Streets Division to facilitate the delivery, setup, and takedown of the parklet (generally \$250.00). Should any damages occur to the parklet above and beyond normal wear and tear during its use, any such damages shall be chargeable to the user above and beyond the charges provided for above.

Any business using the city parklet shall carry insurance in the amount of \$100,000.00 liability for injuries to any one person and not less than \$300,000.00 liability for injuries from any one accident, and in the sum of not less than \$50,000.00 on account of any accident resulting in the destruction of or injury to property, all with the condition that the parties will indemnify and hold harmless the City of Manitowoc in any action resulting from the use thereof. The aforementioned insurance is to be approved by the City Attorney and shall be submitted with this form

All requests for the use of the parklet shall be made to the Community Development Department at least seven days prior to the desired use of the parklet. Users are not guaranteed more than one month of use of the parklet. Requests for use of the parklet are filled on a first come, first served basis.

The parklet is available from April through November, weather permitting. Use of the parklet shall comply with the Parklet Policy and Guidelines approved by the Common Council on April 15, 2019.

_____ requests the use of the City parklet for the month(s) of
(business name)

(requested months of use)

I have read the above conditions, understand and agree to them.

Date: _____

Signature: _____

Printed name: _____

Address: _____

Phone: _____

Email: _____



_____ Approved

_____ Community Development Designee

_____ Denied

Date: _____

_____ Amount Due (Monthly rate + Service Fee)